



**HOT DIGGITY
DOG JOG**

**bark
in the
park**



April 6th
Greenville Sports Park

2019 Vendor Application - April 6, 2019

Vendor: _____

Contact Name: _____

Email: _____

Telephone: _____ Fax: _____

Address: _____

City/State/Zip: _____

Description of booth/items:

WAIVER

- The undersigned releases and holds harmless Turtle Creek Veterinary Medical Center, the City of Greenville, anyone connected to the Hot Diggity Dog Jog and Bark in the Park and the property owners and/or tenants for loss or damages to exhibitor property or expenses arising there from or for any injury or death to any person through action or inaction.
- Booths must be maintained in a neat, clean condition; and vendors are responsible for cleaning their area at the end of the day.
- This is an outdoor event, and there are no refunds for inclement weather.
- I hereby give permission for photos of my booth, including merchandise, staff, and/or customers to be used by Turtle Creek Veterinary Medical Center, Hot Diggity Dog Jog, the City of Greenville for event promotion.
- I have read, understand and agree to the "Rules and Regulations" as outlined on Page 2 of this application.
- For Animal Rescue Organizations **ONLY**, I have read, understand and agree to the Animal Rescue Guidelines as outlined on the attached pages of this application.

Signature: _____ Date: _____

*Deposit (A refundable \$25 deposit is required with registration. Please write a separate check for the deposit which will be returned to you **ONLY** after tearing down your booth after 2pm on day of event. Early departures and/or incomplete clean up of booth space will forfeit deposit).

EARLYBIRD REGISTRATION DEADLINE – Monday, March 18th

REGISTRATION FEES:

Booth size (10x10)		
Early registration prior to 3/18	Qty: _____	\$30
Mid registration 3/19-3/25	Qty: _____	\$40
Late registration 3/26-4/2	Qty: _____	\$45
Non-profit	Qty: _____	\$20
Deposit	Qty: _____	\$25
TOTAL DUE	\$ _____	

MAKE CHECKS PAYABLE TO:

Turtle Creek Veterinary Medical Center
5900 Jack Finney Blvd
Greenville, TX 75403
Phone: (903) 454-6222
hotdiggity@turtlecreekvmc.com

*Deposit (A refundable \$25 deposit is required with registration. **Please write a separate check for the deposit which will be returned to you ONLY after tearing down your booth after 2pm on day of event.** Early departures and/or incomplete clean up of booth space will forfeit deposit).

ABSOLUTELY NO REFUNDS

Event is scheduled from 9am to 2pm.

Vendors may begin setting up at 7:00 a.m. on April 6th and can begin teardown after 2pm.

2019 Hot Diggity Dog Jog & Bark in the Park Rules and Regulations

April 6, 2019

Greenville, Texas

1. All booth applications are subject to approval by the festival committee.
 2. Payment must accompany signed application. If your application is rejected, you will be notified within 2 weeks of receipt of application and your payment will be returned. You may consider your application accepted unless you are notified that your application is rejected.
 3. There are no refunds for any other reason than rejection of your application by the festival committee.
 4. Festival hours are 9:00 a.m. til 2:00 p.m. Booths must be open until 2:00 p.m. and be disassembled between 2:00 and 3:00 p.m. Anyone who violates this rule will forfeit their booth deposit fee.
 5. Vehicle access to the booth space area is only allowed beginning at 7:00 a.m. and until 8:45 a.m. for set up, and after 2:00 p.m. for tear down. All spaces must be occupied by 9:00 a.m. or booth space will be considered a forfeit by renter. **NO EXCEPTIONS.**
 6. Each applicant is required to clean up booth area prior to vacating space. Bring your own trash bags and dispose of trash in dumpsters provided. Failure to dispose of trash forfeits booth deposit fee.
 7. Each vendor is required to bring your own setup. Tables are not provided
 8. Changes in any products to be sold and/or given away must be approved by the festival committee prior to the festival day.
 9. The Hot Diggity Dog Jog and Bark in the Park festival will continue regardless of weather conditions, with exception of catastrophic weather that could pose a threat or hazard to our attendees. No refunds will be issued.
 10. Booth spaces are approximately 10 x 10
 11. Vendor spaces will be assigned at the discretion of the Festival Committee. All efforts will be made to accommodate requested spaces, but will not be guaranteed.
 12. Vendor space will not be reserved until all fees are paid in full, and insurance information is received, if required.
 13. Booth space measurements are enforced. Your booth set up, including tent, trailer, and trailer tongue must be completely within your reserved space. If your setup exceeds space requirements, you will be relocated (subject to increased fee) or asked to leave. No refunds or exceptions.
 14. Electricity is not available; however, you may use a small portable generator.
 15. All spaces are uncovered and on asphalt or grass. No in-ground stakes can be driven through the asphalt.
 16. Participants manning a booth must be over the age of 18, or accompanied by an adult.
 17. All raffles, ticket sales and giveaways require approval of the festival committee prior to March 15th. No ticket sales or giveaways will be allowed if it is not pre-approved.
 18. Pet rescue organizations are subject to all rules and regulations set forth herein and also separate, but specific guidelines that will be provided to such vendor applicants.
 19. **FOOD VENDORS:** You must have a Temporary Health Permit from the City of Greenville. Contact the city directly at: City of Greenville Permits Office (903) 457-3160, Located at 2315 Johnson St. You can obtain a copy of the permit application and guidelines at <http://www.ci.greenville.tx.us/index.aspx?NID=492>
- YOU MUST HAVE APPLIED FOR YOUR PERMIT ON OR BEFORE Wednesday, April 3, 2019. YOU WILL BE INSPECTED THE MORNING OF THE EVENT**
20. Early registration deadline is Monday, March 18th by 5:00 p.m., or until all vendor spaces are assigned, whichever comes first. Vendor applications received after March 18th will incur additional late fees.

Hosted by



Turtle Creek
Veterinary Medical Center